

MEDIA POLICY

Mantr Group has developed this Media Policy to set the protocols for dealing face to face with the media and responding to media and/or social media enquiries or comments relating to Mantr Group company, associations or projects.

The policy applies to all employees and contractors/consultants who may interact with the media. It applies to all forms of media interaction, including verbal, written or electronic or on social Media Platforms.

Media

- You must not initiate contact with the media unless authorised by the CEO
- You must direct any media enquiries immediately to your site supervisor
- You must not attempt to respond to an enquiry under any circumstances without approval of your site supervisor
- Only spokespeople approved by the CEO are permitted to speak to or be interviewed by the media
- Where media contact has been made or attempted with a contractor or other 3rd party contractor or project stakeholder you must inform the CEO

Social Media

- Employees or contractors are not to post or respond to material that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, infringes copyright, constitutes a contempt of court, breaches a Court suppression order or is otherwise unlawful
- Use or disclose any confidential or secure information
- Make any comment or post any material that might otherwise cause damage to the company's or their external or internal interested parties reputation or bring it into disrepute.



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Signed: Pawan Mishra – CEO

01/05/2019

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Date